

Course Outline (Higher Education)

Institute / School:	Global Professional School
Course Title:	COMMUNICATIONS AND TECHNOLOGY
Course ID:	GPSIT1001
Credit Points:	15.00
Prerequisite(s):	Nil
Co-requisite(s):	Nil
Exclusion(s):	Nil
ASCED:	029999

Description of the Course:

This course will develop students` abilities to: communicate effectively using appropriate technology; to manage and organise time; to solve problems related to information and communication technology; and to work independently and within teams. There is a strong focus on professional writing, meeting facilitation and presentation skills. This course will incorporate additional learning hours to support the development of students` academic and study skills.

Grade Scheme: Graded (HD, D, C, P, MF, F, XF)

Work Experience:

No work experience: Student is not undertaking work experience in industry.

Does Recognition of Prior Learning apply to this course? No

Placement Component: No

Supplementary Assessment: Yes

Where supplementary assessment is available a student must have failed overall in the course but gained a final mark of 45 per cent or above and submitted all major assessment tasks.

Program Level:

Level of course in Program	AQF Level of Program					
	5	6	7	8	9	10
Introductory	✓	■	■	■	■	■
Intermediate	■	■	■	■	■	■
Advanced	■	■	■	■	■	■

Learning Outcomes:

Knowledge:

- K1.** Outline professional and ethical responsibilities relating to professional and academic conduct in a globally sustainable world;
- K2.** Identify authoritative sources and use them in effective verbal and written communication with recognised referencing styles;
- K3.** Describe approaches involved with group dialogue and collaborative work in diverse contexts;
- K4.** Describe the Australian Computer Society`s (ACS) Core Body of Knowledge (CBOK)

Skills:

- S1.** Deliver effective oral presentations to an audience of diverse groups and cultures;
- S2.** Produce artefacts (letters, reports, emails, social media posts) using text, image, video and bibliographic generation tools consistent with ICT professional norms;
- S3.** Explain contemporary IT industry practices/presentations related to communication within ICT and relate them to professional standards and your own career aspirations;
- S4.** Develop the appropriate English language and academic skills to successfully study at an undergraduate level

Application of knowledge and skills:

- A1.** Demonstrate effective communication by presenting identified relevant, diverse and authoritative materials on a contemporary topic;
- A2.** Apply appropriate technology to work independently, in teams, and to facilitate group work including written work and effective communication;

Course Content:

Topics may include:

- Transitioning into higher education. Effective study habits. Identifying authoritative sources, Integrity. Personal motivation;
- Story telling and effective written communication including the relevant use of technologies including bibliographic software, authoritative repositories and document generation tools;
- Visual story telling and the effective design and use of infographics and visualisation including image editing tools;
- Video story telling and the effective design and use of treatments, storyboards and video editing tools;
- Group dialogue; types of dialogue, challenges to effective group dialogue;
- Collaborative work. Challenges involved in teamwork and collaboration;
- IT and related industry activity and research developments in the local community, and around the globe; ACS`s CBOK, SFIA and their relationship with industry; Career pathways.

Graduate Attributes

The Federation University Federation graduate attributes (GA) are entrenched in the [Higher Education Graduate](#)

[Attributes Policy](#) (LT1228). FedUni graduates develop these graduate attributes through their engagement in explicit learning and teaching and assessment tasks that are embedded in all FedUni programs. Graduate attribute attainment typically follows an incremental development process mapped through program progression. **One or more graduate attributes must be evident in the specified learning outcomes and assessment for each FedUni course, and all attributes must be directly assessed in each program**

Graduate attribute and descriptor		Development and acquisition of GAs in the course	
		Learning Outcomes (KSA)	Assessment task (AT#)
GA 1 Thinkers	Our graduates are curious, reflective and critical. Able to analyse the world in a way that generates valued insights, they are change makers seeking and creating new solutions.	K1, K2, K4, A1-2	AT1-3
GA 2 Innovators	Our graduates have ideas and are able to realise their dreams. They think and act creatively to achieve and inspire positive change.	K1, K4, A1-2	AT1-3
GA 3 Citizens	Our graduates engage in socially and culturally appropriate ways to advance individual, community and global well-being. They are socially and environmentally aware, acting ethically, equitably and compassionately.	K4, A1, S1,S4, A2	AT1-3
GA 4 Communicators	Our graduates create, exchange, impart and convey information, ideas, and concepts effectively. They are respectful, inclusive and empathetic towards their audience, and express thoughts, feelings and information in ways that help others to understand.	K1-4, S1-4, A1-2	AT1-3
GA 5 Leaders	Our graduates display and promote positive behaviours, and aspire to make a difference. They act with integrity, are receptive to alternatives and foster sustainable and resilient practices.	K1, K4, S1, S4, A1-2	AT1-3

Learning Task and Assessment:

Learning Outcomes Assessed	Assessment Tasks	Assessment Type	Weighting
K1, S1, S2, S4	Deliver oral presentations with confidence and professionalism using appropriate technologies	Individual and/or group presentations	10% - 30%
K1, K2, K3, S2, S4, A1, A2	Write reports and design images and video artifacts to describe and/or create solutions to contemporary issues relating to IT"	Group and/or Individual reports	40% - 60%
K4, S3, S4, A2	Artifact demonstrating engagement with the IT Industry	Reflective report	10%-20%

Alignment to the Minimum Co-Operative Standards (MiCS)

The Minimum Co-Operative Standards (MiCS) are an integral part of the Co-Operative University Model. Seven criteria inform the MiCS alignment at a program level. Although courses must undertake MiCS mapping, there is NO expectation that courses will meet all seven criteria. The criteria are as follows:

1. Co-design with industry and students
2. Co-develop with industry and students
3. Co-deliver with industry
4. FedTASK alignment
5. Workplace learning and career preparation
6. Authentic assessment

7. Industry-link/Industry facing experience

MiCS program level reporting highlights how each program embraces the principals and practices associated with the Co-Operative Model. Evidence of program alignment with the MiCS, can be captured in the Program Modification Form.

MICS Mapping has been undertaken for this course No

Date:

Adopted Reference Style:

APA

Refer to the [library website](#) for more information

Fed Cite - [referencing tool](#)